

**BUILDING PERMIT INFORMATION  
CITY OF SHEBOYGAN**

**Contact for Building Permit:** Clerk Traci Holtan  
828 Center Avenue  
Sheboygan, WI 53081  
Fax: 920-459-0210 Phone: 920-459-4064  
7:30 a.m. - 5:00 p.m. M – F  
Email: [BuildingInspection@ci.sheboygan.wi.us](mailto:BuildingInspection@ci.sheboygan.wi.us)

**Building Inspector:** Pat Eirich – Sheboygan-South – 920-459-3480  
Email: [PEirich@ci.sheboygan.wi.us](mailto:PEirich@ci.sheboygan.wi.us)  
Jack Van Der Weele – Sheboygan-North – 920-459-3481  
Email: [JVanderweele@ci.sheboygan.wi.us](mailto:JVanderweele@ci.sheboygan.wi.us)

Building permits are required for a project over \$400 contract price. \$200 material if homeowner does own work. Stairways & fences(or any structure work) are \$25 – no matter the cost. Driveways are \$35 – no matter the cost.

**Information needed:** 2 sets of Plans when required (Floor, elevation, foundation & cross section)  
Heating Permit Application signed by Heating Contr.  
Elec. Permit Application (Electrician fills out)  
2 Energy Worksheets  
1 Survey (Approved by City Engineer)  
List of contractors & City License #  
Building Permit Application filled out  
(call first)

**Fees required for permits:** Min. \$40.00  
+ misc. depending on project – residential  
or commercial  
See Attached Fee Schedule

**Processing time:** Contact office

**Additional Information:** [www.ci.sheboygan.wi.us](http://www.ci.sheboygan.wi.us)  
You can find the building inspection area under “Departments”